Ticket Information
Tickets are not required for admission into the Ceremony.

Caps and Gowns
Master candidates are required to wear a black cap and gown to the ceremony. Caps, gowns and tassels may be purchased from the University Bookstore, in the Memorial Union or go to their website www.isubookstore.com/SiteText.aspx?id=551

Ph.D. candidates are required to wear official ISU doctorate regalia (red gown). Contact the University Bookstore in the Memorial Union or go to their website www.isubookstore.com/SiteText.aspx?id=551 for rental information.

Please note the deadline to order doctorate regalia is Friday, April 15th. Regalia ordered after this date may have late charges added and or not arrive in time for the ceremony.

The Office of the Registrar will provide each candidate with a hood to use during the ceremony.

Line-up Areas
Candidates must report to their line-up areas as follows:
- **PhD Candidates**: Report to Benton Auditorium on first floor, in the Scheman Building no later than 6:30 p.m.
- **Master’s Candidates**: Report to level 3, in Hilton Coliseum no later than 6:45 p.m.

Go directly to your line-up area and check in with Registrar’s staff. See map on reverse side to locate your lineup area.

Do not take a commencement program at the entrance; we will provide one for you on your chair.

*Leave purses, coats and other valuables with family or friends since there will be no secure place in the line-up area to leave these items.*

The Ceremony
The ceremony will begin at 7:30 p.m. and end at approximately 9:00 p.m.

Recessional
At the end of the ceremony, please remain standing until the faculty recessional is concluded. There will not be a student recessional. Family and friends are welcome to come to the arena floor following the faculty recessional to greet you and take photographs.

Photographs
All photographs taken at commencement will be posted on the Flash Photography website [www.flashphotography.com](http://www.flashphotography.com/). You will receive instructions via email from the photographer on how to view and purchase photographs.

Questions regarding photographs should be directed to Flash Photography at [www.flashphotography.com](http://www.flashphotography.com/) (select Contact Us tab) or phone (214) 443-9393.

**Ph.D. Candidates**
Official ISU doctorate regalia (red gown) **must** be ordered through the University Bookstore by Friday, April 15th. Regalia ordered after this date may have late charges added and or not arrive in time for the ceremony.

**Hooding Video:**
Please view hooding demo by going to the following website [www.graduation.iastate.edu/studentinfo/phds](http://www.graduation.iastate.edu/studentinfo/phds)

**Hood Information:**
The Office of the Registrar will provide each candidate with a Ph.D. hood to use during the ceremony.

If you will be bringing your own hood to the ceremony, contact Deb in the Graduation Office, 210 Enrollment Services Center, by email at dsletto@iastate.edu or by phone at (515) 294-2754, before Thursday, May 5th.

If you use one of the Ph.D. hoods provided by the Office of the Registrar during the ceremony do not return the hood with your rental cap and gown. Return your hood either to Registrar’s staff on stage following the ceremony or to the Graduation Office, 210 Enrollment Services Center, by Monday, May 9th.

The hood must be returned to the Office of the Registrar, not the University Book Store, by Monday, May 9th or you will be billed $175.00 for replacement costs of the hood and a hold will be placed on your university record.

If you would like to keep the hood longer, contact Deb in the Graduation Office, 210 Enrollment Services Center, by email at dsletto@iastate.edu or by phone at (515) 294-2754, by Monday, May 9th, to make arrangements.

**Photography Information for Ph.D Candidates:**
Flash Photography will take your photograph prior to crossing the stage and again as you are being hooded and shaking hands with the President or Provost.

For more information regarding Ph.D procedures during the ceremony go to the following website: [www.graduation.iastate.edu/studentinfo/phds](http://www.graduation.iastate.edu/studentinfo/phds)

**Master Candidates**
Candidates will be led to the stage by a marshal and will be instructed when to begin crossing the stage. Proceed to center stage to shake hands with the President or Provost and receive your diploma cover. Exit the stage by way of the center staircase and return to your original seat.

**Photography Information for Master Candidates:**
Flash Photography will take your photograph prior to crossing the stage and again as you are receiving your diploma cover.
Graduate College Line-Up Areas (Spring Semester)

Graduation requirements will be verified after May 5th and diplomas will be mailed or available for pickup beginning May 25th for all candidates who have sucessfully completed degree requirements.

Update your diploma mailing address and university ceremony attendance information in Access+ (Student tab, Graduation, Diploma/Ceremony) through Tuesday, May 3rd.

After May 3rd you will need to contact the Graduation Office, 210 Enrollment Services Center, by phone at (515) 294-9372 or by e-mail at graduation@iastate.edu with any changes.

For More Information, Contact:
The Graduation Office
210 Enrollment Services Center
Email: graduation@iastate.edu
Phone: (515) 294-9372

website: www.registrar.iastate.edu/graduation/

Attendance and Diploma Information:
Diplomas will not be handed out during the ceremony.

Special Assistance:
Candidates needing special assistance (wheelchair, sign language interpreter, captionist, etc.) prior to or during the commencement ceremony should contact Denise, in 214 Enrollment Services Center, by phone at (515) 294-0767 or by email at dtimber@iastate.edu before Friday, April 29th, to make arrangements.

Guests needing special assistance (elderly, wheelchair, sign language interpreter, captionist, etc.) prior to or during the commencement ceremony should contact Jennifer Whalen, in 210 Enrollment Services Center, by phone at (515) 294-9372 or by email at jewhalen@iastate.edu before Friday, April 29th to make arrangements.

Masters Candidates (black tassel) After entering, turn left and go to the north side of the Coliseum. Check in with staff outside of the entrance to sections 114-214-215 on level 3.

Ph.D. Candidates Candidates will line up in the Scheman Building (located to the west of Hilton Coliseum). Enter through the south doors and proceed to Benton Auditorium on the first floor. Check in with staff outside of the auditorium.

Note: There is no access thru Johnny’s to go from the south side of Hilton to the north side Johnny’s.