Instructions for Undergraduate Candidates

The Fall 2017 University Commencement Ceremony
will be held in the James H. Hilton Coliseum, on Saturday, December 16, 2017, at 1:30 p.m.

Ticket Information
Tickets are not required for admission into the ceremony.

Caps and Gowns
Bachelor candidates are required to wear a black cap and gown and a tassel (each college has a different tassel color) to the ceremony. Caps, gowns, and tassels may be purchased from the University Bookstore, in the Memorial Union or go to their website www.isubookstore.com/SiteText.aspx?id=551

Your cap should be worn level, not tilted. Your gown should hang freely from the shoulders; appropriate business clothing should be worn under your gown.

Arriving at Hilton Coliseum
Undergraduate candidates must report to their line-up area no later than 12:30 p.m.

Upon arrival at Hilton, go directly to your line-up area and check in with Registrar’s staff. See map on reverse side to locate your college lineup area.

Do not take a commencement program at the entrance; we will provide one for you on your chair.

Leave purses, coats, and other valuables with family or friends since there will be no secure place in the line-up areas to leave these items.

The Ceremony
The ceremony will begin at 1:30 p.m. and end at approximately 3:30 p.m.

The Processional
Students will be lined up in the college line-up areas and will walk into the coliseum. You can choose someone to walk with from your college, but it is not guaranteed you will sit next to them.

Attendance and Diploma Information:
Diplomas will not be handed out during the ceremony.

Graduation requirements will be verified after December 16th and diplomas will be mailed on January 9, 2017, to all candidates who have successfully completed degree requirements.

Update your diploma mailing address and university ceremony attendance information in Access+ (Student tab>Graduation> Diploma/Ceremony) through Tuesday, December 12th.

After December 12th, you will need to contact the Graduation Office, 210 Enrollment Services Center, by phone at (515) 294-1840 or by e-mail at graduation@iastate.edu with any changes.

For More Information, Contact:
The Graduation Office
210 Enrollment Services Center
Phone: 515-294-1840

Special Assistance:
Candidates needing special assistance (e.g., wheelchair, sign language interpreter, captionist, etc.) prior to or during the commencement ceremony should contact Jennifer Suchan by phone at (515) 294-8381 or by email at jsuchan@iastate.edu before December 1st, to make arrangements.

Guests handicap parking is available in the C-1/ C-2 parking lots of Hilton Coliseum. Guests can be dropped off at the lower west entrance of Hilton. There is an elevator located inside the doors.

Special accommodation seating will be available on a first-come, first-served basis. Guests in need of special accommodation seating (i.e., wheelchair seating and limited step seating) should locate an usher upon arrival in the seating area.

Email: graduation@iastate.edu
website: www.graduation.iastate.edu

Over
Human Sciences (maroon tassel)
Check in with staff outside of the entrance to sections 109-209-210 on level 3.

Business (Nugget tassel)
After entering, turn left and go to the northeast side of the Coliseum. Check in with staff outside of the entrance to sections 135-235-236 on level 3.

Design (brown tassel)
After entering from the Main (South) entrance, please take the stairs to left all the way down to level. You will be lining up in the west tunnel.

Liberal Arts and Sciences (B.A. and B.L.S.-white; B.Music-pink; B.S.-golden yellow tassels)
Students will line up in the Scheman Building (located on the west of Hilton Coliseum). Enter through the south doors and proceed to the first floor lobby area. Check in with staff at the counter on the north side of lobby.

Engineering (orange tassel)
Students will line up in the Scheman Building (located to the west of Hilton Coliseum). Enter through the south doors and proceed to the second floor lobby area. Check in with staff at the counter on north side of lobby.

Leave purses, coats, and other valuables with family or friends since there will be no secure place in the line-up areas to leave these items.